

## EMERGENCY MANAGEMENT

### POLICY STATEMENT

Bay of Plenty District Health Board (BOPDHB) will ensure that emergencies are managed in an appropriate and safe way. Preparation will be evidenced by documented and tested plans.

### PURPOSE

To ensure that BOPDHB:

- Has assessed the regional risks identified by Civil Defence and developed plans to reduce / mitigate the risk and minimise the impact of a major incident on staff, patients, community stakeholders and customers.
- Has developed a series of co-ordinated emergency plans and that these plans are reviewed every three (3) years.
- Has sufficient staff trained in Co-ordinated Incident Management Systems level 4 (CIMS4) who are authorised to be released to staff the DHB emergency response.
- Is prepared to respond at any time to a major incident.
- Has processes in place to recover quickly from a major incident.
- Has emergency plans that are integrated with other healthcare providers and Civil Defence plans.

### EXCLUSIONS

There are no exclusions.

### REFERENCES

- [Ministry of Health. National Health Emergency Plan. 2015](#)
- [Health and Safety at Work Act 2015](#)
- New Zealand Council on Healthcare Standards
- The NZ Co-ordinated Incident Management System (CIMS)
- Emergency Evacuation Planning and Staff Training in NZ Hospitals and Community Care Buildings (Department of Health, 1991)
- [Guide to the National Civil Defence Emergency Management Plan. Revised 2015](#)
- [ACC4679 Guidelines to Understanding the Audit Standards for Safety Management Practices AS/NZ 4801:2001 Section 4.4 May 2014](#)
- Building Act 1991
- Fire Safety and Evacuation of Building Regulations 1992

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Section Name: Safe Environment	Version No: 8	
Policy Steward: General Counsel	Authorised by: Chief Executive Officer	

**ASSOCIATED DOCUMENTS**

- Bay of Plenty District Health Board policy 5.2.1 protocol 1 Emergency Management Procedures
- Bay of Plenty District Health Board policy 5.2.2. Fire Safety
- Bay of Plenty District Health Board Health Emergency Plan 2015 - 2018
- Bay of Plenty District Health Board CBAC Plan
- Bay of Plenty District Health Board Pandemic / Infectious Disease Outbreak Response Plan, February 2017
- Bay of Plenty District Health Board Tauranga Hospital Major Incident Emergency Plan (MIEP), December 2015
- Bay of Plenty District Health Board Whakatane Hospital Major Incident Emergency Plan, August 2014

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