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|  <p>BAY OF PLENTY DISTRICT HEALTH BOARD HAUORA A TOI</p> <p>MOVING & HANDLING PROTOCOL</p> | <p>MOVING AND HANDLING – EQUIPMENT / LAUNDRY CARE</p> | <p>Policy 5.4.8 Protocol 4</p> |
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OBJECTIVE

To ensure patient handling equipment is cleaned between each patient use to comply with Bay of Plenty District Health Board (BOPDHB) policy 4.1.0 Infection Control Management.

EQUIPMENT


- Hoists
- Slings
- Slide Sheets

STANDARDS TO BE MET

| ACTION | RATIONALE |
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| Laundering | |
| <ul style="list-style-type: none"> • Tauranga and Whakatane Hospital - all equipment to be laundered through Taylors, Waikato, • No equipment is be washed / laundered in wards / areas / units. • Ward / area / unit washing machines are for patients personal washing only. • Equipment should be cleaned as per manufacturers' instructions. | <ul style="list-style-type: none"> • To maintain infection control standards |
| Equipment In Wards / Unit / Areas | |
| <ul style="list-style-type: none"> • All clinical areas with hoists should have enough slings to comply with laundry protocol and Infection Control requirements e.g. slings are single patient use. • Extra slings required will be purchased by Clinical Nurse Managers | <ul style="list-style-type: none"> • To maintain infection control standards • To ensure compliance with the Moving and Handling policy |
| Labelling | |
| <ul style="list-style-type: none"> • Please ensure all equipment is embroidered by Taylors Linen Services with hospital (Tauranga or Whakatane) and department before being sent to the laundry. | To ensure equipment is returned promptly and equipment and prevent unnecessary loss of equipment. |
| Full Body Slings | |
| <ul style="list-style-type: none"> • One sling per patient for the duration of hospital stay. • These slings are not to be shared. • The sling will be stored in a plastic bag by the bedside with a patient label on the bag. • It is not acceptable for clean slings to be stored on hoists in hallways - slings stored in this manner will be deemed dirty and sent for laundering. <p><u>Cleaning</u></p> <ul style="list-style-type: none"> • These slings cannot be wiped down. • Slings should be sent for laundering when finished with, or at any time if the sling becomes contaminated. | <ul style="list-style-type: none"> • To maintain infection control standards |
| Encore Standing Slings | |
| <ul style="list-style-type: none"> • It is preferable that one sling be allocated per patient | <ul style="list-style-type: none"> • To maintain infection control |

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| <p>Issue Date: Jan 2016 Review Date: Jan 2018</p> | <p>Page 1 of 3 Version No: 5</p> | <p>NOTE: The electronic version of this document is the most current. Any printed copy cannot be assumed to be the current version.</p> |
| <p>Protocol Steward: Manual Handling & Restraint Co-ordinator</p> | <p>Authorised by: Director of Nursing</p> | |

| ACTION | RATIONALE |
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| <p>for the duration of the hospital stay.</p> <ul style="list-style-type: none"> If slings are shared the following precautions must be taken: <ol style="list-style-type: none"> Skin contact is not to occur, place over clean gown. The patient has no open wounds that would come into direct contact with the sling. Any patient with open wounds should either have their own dedicated sling, or have the wounds covered and a fabric barrier be put in place as point one above. Any patient in isolation precautions should be allocated their own dedicated sling. <p><u>Cleaning</u></p> <ul style="list-style-type: none"> If slings are shared between patients the sling will be wiped down with a moist cloth using warm water to which a detergent has been added as per Infection Control protocol IC.C1.3 After cleaning with detergent, de-contaminate by wiping down with hard surface disinfectant wipes that are impregnated with 70% v/v solution of Isopropyl Alcohol. Full laundering for shared slings must occur weekly (minimum). Slings should be sent to Taylors in a brown laundry bag (ensure hospital and ward name clearly written on sling) | <p>standards</p> |
| <p>Slide Sheets (SS)</p> <ul style="list-style-type: none"> Slide sheets should be placed securely by or at the end of a patient's bed on the inside of the foot end once the patient has been assessed as requiring them. Two (2) medium slide sheets per patient for the duration of hospital stay. Slide sheets can be stored on the inside end of the bed, making the sheets available for that patient's use within any department. Clean slide sheets are to be stored in the linen cupboards in each area. If slide sheets are unavailable in an area contact Taylors linen staff for stocking or restocking. | <ul style="list-style-type: none"> To maintain infection control standards Prevent slide sheets from moving to the floor and causing a hazard for staff and patients |
| <p><u>Cleaning</u></p> <ul style="list-style-type: none"> Slide sheets should be placed in the brown linen bag for washing (as this linen is given priority) following patient discharge or if they are soiled. The slide sheets will last approximately 1000 washes at 60 – 80 degrees; they are not designed as single use equipment. | <ul style="list-style-type: none"> To ensure adequate supply of slide sheets is maintained |

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| MOVING & HANDLING PROTOCOL | | |

REFERENCES

- NZS 8142 :2000 Infection Control Standards
- [Health & Safety at Work Act 2015](#)

ASSOCIATED DOCUMENTS

- Bay of Plenty District Health Board Policy 5.4.8 Moving and Handling
- Bay of Plenty District Health Board policy 5.4.8 Protocol 1 Moving and Handling - Reporting
- Bay of Plenty District Health Board policy 5.4.8 Protocol 2 Moving and Handling - Training
- Bay of Plenty District Health Board policy 5.4.8 Protocol 3 Moving and Handling - Equipment
- Bay of Plenty District Health Board policy 5.4.8 Protocol 5 Moving and Handling - Ambulance Transfer Nurse
- Bay of Plenty District Health Board policy 5.4.8 Protocol 6 Moving and Handling - Bariatric Patient
- Bay of Plenty District Health Board Policy 4.1.0 Infection Control Management
- Bay of Plenty District Health Board Infection Control Protocol IC.C1.3 Non Critical Clinical Equipment Cleaning and Decontamination

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