

Use in conjunction with the:

- Bay of Plenty District Health Board (BOPDHB) policy 1.2.1 Child Abuse & Neglect Management and Reporting;
- BOPDHB Child Abuse and Neglect Protocols Information Booklet; and
- Flipchart, Indicators of Child Abuse and Neglect.

**THE SAFETY OF THE CHILD / YOUNG PERSON IS PARAMOUNT**

**Abuse or Neglect is Suspected, Witnessed, Reported or Disclosed**

\*Reassure child / young person \* Do not interview \* Stop at point of disclosure \* Do not make promises

**Is the child / young person in IMMEDIATE DANGER? Are you in immediate danger?**

**YES**

**NO**

**Notify Police/Security (via operator 777)**


**CONSULT WITH OTHERS IMMEDIATELY –** Manager / Nurse Leader, Hospital Social Worker, Regional Māori Health Services, Paediatrician, Family Violence Intervention Programme (FVIP) Co-ordinator, Police or CYF Liaison Officer - **DO NOT WORK ALONE**

1. Send CYF electronic notification ([FM.R6.1 Report of Concern – CYF](#)) to [cyfcallcentre@cyf.govt.nz](mailto:cyfcallcentre@cyf.govt.nz) or Fax to 09 9141221 - give child details and clearly state your findings / concerns.
2. You will receive an email from CYF and the VIP team to confirm they have received the notification.
3. Facilitate a secure environment for the child / young person, if appropriate.
4. Facilitate family / whanau support as required e.g. Regional Māori Health services / cultural support worker, if appropriate.
5. Consider admitting the child / young person to the ward, if appropriate.
6. Offer the family / whanau the option of referral to a community support agency, Iwi Hauora services if appropriate

**DOCUMENTATION**

1. Attach a copy of the written report of concern to the client's file – a copy will have been forwarded to the FVIP Co-ordinator via email. Or Fax to (07 578 5485).
2. Documentation must be objective and accurate - record disclosed information verbatim.

**SEEK PROFESSIONAL SUPPORT to ensure your own wellbeing**

 <p><b>BAY OF PLENTY</b> DISTRICT HEALTH BOARD HAUORA A TOI</p> <p><b>CHILD ABUSE &amp; NEGLECT PROTOCOL</b></p>	<p><b>CHILD ABUSE &amp; NEGLECT – HOSPITAL PROTOCOL FOR SUSPECTED OR CONFIRMED ABUSE OR NEGLECT OF A CHILD OR YOUNG PERSON</b></p>	<p><b>Policy 1.2.1 Protocol 2</b></p>
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## REFERENCES

- Children, Young Persons and their Families Act 1989 plus amendments.
- Health Act 1956 including Section 125.
- [Ministry of Health. 2002. Family Violence Intervention Guidelines Child and Partner Abuse Wellington: Ministry of Health.](#)
- Indicators of Child Abuse and Neglect Flipchart
- [Office of the Children’s Commissioner and UNICEF. 2004. Protecting Children from Abuse and Neglect](#)
- [Office of the Children’s Commissioner. 2006. Safety of Children in Hospital](#)
- Child, Youth and Family, the Ministry of Health and the New Zealand Police. Memorandum of Understanding on the Safety of Children in Hospital with Suspected or Confirmed Non Accidental Injury.

## ASSOCIATED DOCUMENTS

- [Bay of Plenty District Health Board policy 1.2.1 Child Abuse and Neglect – Management & Reporting](#)
- [Bay of Plenty District Health Board policy 1.2.1 protocol 1 Child Abuse and Neglect – Standards](#)
- [Bay of Plenty District Health Board policy 1.2.1 protocol 3 Child Abuse and Neglect - Community Protocol for Suspected or Confirmed Abuse or Neglect of a Child or Young Person](#)
- [Bay of Plenty District Health Board policy 1.2.7 Child Protection Alerts](#)
- [Bay of Plenty District Health Board policy 1.2.7 protocol 1 Child Protection Alerts - Standards](#)
- [Bay of Plenty District Health Board policy 1.2.7 protocol 2 Child Protection Alerts – Adding, Responding To and Removing](#)
- [Bay of Plenty District Health Board policy 1.2.2 Older Person - Abuse and Neglect, Investigation and Reporting](#)
- [Bay of Plenty District Health Board policy 1.2.3 Partner Abuse – Management of](#)
- [Bay of Plenty District Health Board policy 0.0 Glossary of Terms / Definitions](#)
- [Bay of Plenty District Health Board policy 1.5.1 Interpreter Services](#)
- [Bay of Plenty District Health Board policy 1.4.4 Māori Cultural Safety](#)
- [Bay of Plenty District Health Board policy 1.1.1 Informed Consent](#)
- [Bay of Plenty District Health Board policy 6.1.5 Alerts](#)
- [Bay of Plenty District Health Board Summary of Injuries Form \(618C\)](#)
- [Bay of Plenty District Health Board Emergency Department Child Injury Assessment form \(7441\)](#)

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<p>Protocol Steward: FVIP Co-ordinator</p>	<p>Authorised by: Manager, CCYHS</p>	