ISPRX+ is the current prescribing system for MyWai

Inpatient Mental Health prescribing is **not** using ISPRX+ and will remain paper based for now although ISPRX+ can be used for the discharging prescription from an inpatient ward.
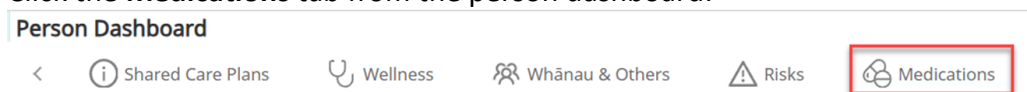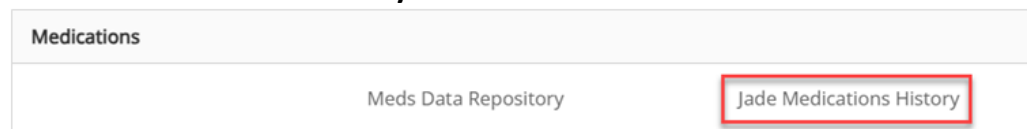
Contents

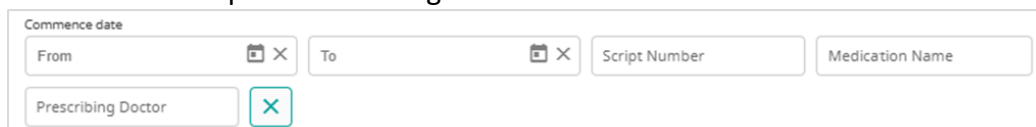## MyWai for Medication History

Jade Medications History

1. Click the **Medications** tab from the person dashboard.

2. Click **Jade Medications History** in Medications


3. Use **Filters** to help with searching

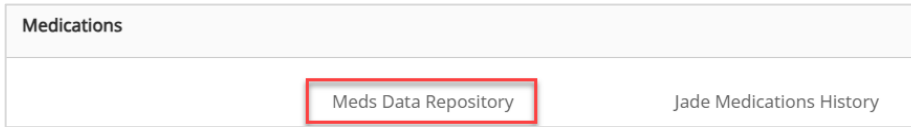

4. View **Jade Medication History**

Meds Data Repository

The Medicines Data Repository (MDR) displays community dispensing information provided by the New Zealand ePrescription Service (NZePS). It does **not** show any over-the-counter medication purchased by the patient or medicines given while the patient was in hospital or hospital clinics.

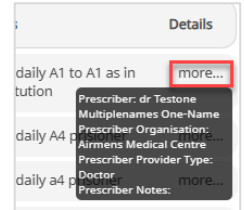1. Click **Medications** from the person dashboard.

Person Dashboard					
<	ⓘ Shared Care Plans	⚕ Wellness	👥 Whānau & Others	⚠ Risks	🩺 Medications
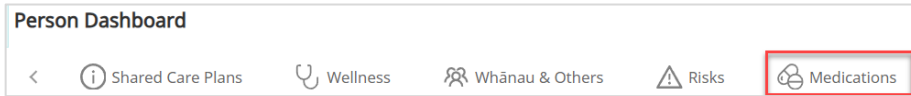
2. Click **Meds Data Repository** in Medications to display MDR detail.

Medications	
Meds Data Repository	Jade Medications History

3. Hover on **more…** on the far right of each medication to pop-up more detail.

☑ Dispensed ☑ Prescribed							
Type	Date	Drug	Form	Quantity	Item Status	Instructions	Details
P	02/03/2025	Ibuprofen 200mg Tablets	Tablets	1		ONE tablet daily A1 to A1 as in prison institution	more…
P	02/03/2025	Indapamide hemihydrate 2.5mg Tablets	Tablets	1		ONE tablet daily A4 prisioner	more…

Details
daily A1 to A1 as in tution — more…
Prescriber: dr Testone
Multiplenames One-Name
Prescriber Organisation: Airmens Medical Centre
Prescriber Provider Type: Doctor
Prescriber Notes:
daily A4 p

ISPRX+

ISPRX+ shows up-to-date patient charting and prescribing via the RCP clinical record – no link from MyWai.

1. In MyWai, click the **RCP** icon from the person dashboard

Person Dashboard							
<	ⓘ Shared Care Plans	⚕ Wellness	👥 Whānau & Others	⚠ Risks	🩺 Medications	📋 Lab Results	📊 Diagnosis >

2. In the person's clinical record, click the **ISPRX+** tab in RCP 🔵 iSPRX Plus (look in **More**)

💡 Access to ISPRX+ depends on your **RCP User Settings** (click your name top right of RCP) Add: **Finalized User Role**, **Phone Number**, **Professional Registration Number** (NZMC)

💡 If a patient hasn't been to a hospital in the Northern Region, there may be NO RCP record. Register the patient in the Northland patient administration system to generate one.

👪 To move to a different patient, exit **ISPRX+**, select the next patient, then click **ISPRX+** again.

⚠ Allergies and Adverse drug reactions are **not** displayed and not recorded in ISPRX+ at go-live.

3. In ISPRX+, start with the 4 tabs in the top left of the screen

🌀 **Octans**

↩ History — View ISPRX+ and MDR **History** and Add Medication to Medication Chart

🩺 Medication Chart — View current **Medication Chart**, Add Medication and Prescribe

📋 Special Authority ⑤ — Check and apply for **Special Authority**

📄 Prescription — Generate a **Prescription**

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ISPRX+ Quick Reference

Function	Description	Quick Guide
History	**Search** > to retrieve **MDR** **Add to Chart** Filter by **orange** (withheld) and **green** (active) medications	
Medication Chart Chart RX Chart Medication Chart Titration	**Chart Rx** > **Chart Medication/Titration** Select Medication > **Generate Script** **Print** **Copy Chart** (paste into letters/forms) Click current Dispensing Pharmacy to update the Pharmacy	
Medication Chart Use 3 dotted button by medicine already prescribed to **Modify** 		 Withhold OR Resume / Stop Medicine View Medicine Dispensed Info Edit dose/frequency of Medicine View Prescription Cancel ONLY if not yet Dispensed
Medication Chart 3 dotted button by medicine in Medication Chart to **Modify** 		 Withhold OR Resume / Stop Medicine View Edit View Audit Log

Medication Chart   Expand Additional Options to set up any of those displayed as buttons:

Frequently Dispensed (close control?) while charting medications

Prescription	**NZePS** status	Cancel Prescription View/Print Prescription View NZePS Details Resend Prescription Prescription Log

Meds Data Repository (community dispensing) History

1. The **History** tab automatically displays the last **6 months** of patient information from the **MDR**.

📅 **Start Date:** 27-05-2024   📅 **End Date:** 27-05-2025   🕐 **Requested At:** 27-05-2025 14:02

2. For history older than 6 months, enter the required date range and click **Search**.

[Start date   → End date   📅]   [Refresh] [Reset] [Search]

3. The patient banner turns orange while the MDR request is being processed.

👤 Testing PATCHMAR VIEDO CONF   ZZZ0032 🏛 NE 👤 3K   🔔   ☀ Adverse Drug Reaction
DOB: 04-07-2008   F   👓⏱ 83/105 💊 13/105 🟠 0/105   Allergies and Adverse Drug Reactions are not displayed and cannot be recorded here - Please

[Search medicine name] [Last Week] [Last Month] [Last Year] [Start date → End date 📅]

📅 **Start Date:** 01-10-2022 📅 **End Date:** 01-11-2024 🕐 **Requested At:** 02-07-2025 09:20

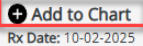| Medicine Name			Schedule Med.	Dose
💊 bisacodyl 10 mg suppository *Insert One supp(s) once daily*	✅ Charted Med Rx Date: 01-07-2025	⋮ -	1 supp
💊 clozapine 200 mg tablet *Take Two Hundred mg at night please blister pack.*	✅ Charted Med Rx Date: 01-07-2025		200 m
💊 Binocrit - epoetin alfa 1000 international units/0.5 mL (8.4 microgram/0.5 mL) injection *Inject One mL once daily*	✅ Charted 💠	*4 rotating dots indicate processing*	1 mL

4. The banner turns green again once all MDR information for your date range is loaded.

## Add a previously prescribed medication

1. From **History**, click **Add to Chart** next to the medication required on the Medication Chart

| Medicine Name	
💊 calcipotriol 0.005% (50 microgram/g) ointment *Apply once daily*	[⊕ **Add to Chart**] Rx Date: 10-02-2025

2. From the medications listed, click **Select** (complete Special Authority if required) add details required, then click **Add to Medication Chart**

Karicare Follow-On Infant Formula - food: powder for reconstitution   [Pharmac] [Cancel] [Add to Medication Chart]
Strength: --   **Form:** oral liquid: powder for

Take: *	Dose Unit *	Frequency *
[Enter Dose] [Dose Range]	[---Select--- ▾]	[---Select--- ▾] [PRN]

Route *	Indication	Max dose per 24h	Max Dose Unit	
[---Select--- ▾]	[Select indication ▾]	[Enter max dose ...]	[---Select--- ▾]	[Long Term] [Short Term]

Directions *   ☐ Free text directions   Additional Directions (Shows on chart and script)
[   ]   [Start: 02-07-2025   ]
              0 / 1000   17 / 1000

Information for Pharmacy only   Prescribing Reason
[   ]   [   ]
              0 / 500   0 / 200

Current Prescriber	Inserted Date *	Start Date *	Start Time *	End Date	End Time	
[Jacinta Kennerley ▾]	[02-07-2025 📅]	[02-07-2025 📅]	[09:38 AM 🕐]	[Select end date 📅]	[Select end ti... 🕐]	[Blister Pack]

Additional Options   2/12 >

💡 **TIPS** MDR data can be inaccurate, so dosage, unit and freq. are not populated, but displayed on the left.

3. The medication shows as a charted medicine in **History** and in the **Medication Chart**.

💊 calcipotriol 0.005% (50 microgram/g) ointment *Apply once daily*	✅ **Charted Med** Rx Date: 10-02-2025

- Add or edit end date/time or future start date/time.
- The **Directions** field pre-populates what you have charted for dosage, etc.

- Free text details into the **Additional Directions** field, or tick to enter **Free text directions** only.

- For PRN medication, enter Max dose per 24 hours if required

Medication Chart tab

Chart Medication

1. From the **Medication Chart** tab, click **Chart RX**, then select Chart Medication
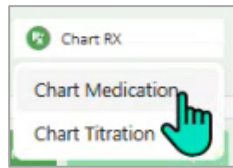
2. **Search** required Medicine by medicine name and other search fields and filters

3. In the search results, use links to access medication details, then click **Select** for the one required

   1= **pack sizes**
   2= **subsidies**
   3= **New Zealand Formulary**
   4= **NZF** drug interaction check

4. Complete the details required, then click **Add to Chart**

- Medications default to Long Term but can be toggled to Short Term.

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- The Generic name of a medication will display first – filter by Generic/Brand or Both (default).

- Warning messages appear for potential interactions, or duplicate or stopped medication
- Fields with ***** are mandatory

Special Authority while Charting

1. When charting medication which requires special authority, a confirmation prompt appears.

2. The special authority application/renewal screen displays three options:

   1= Check for **Existing** Special Authority

   2= **Send SA Request** (Apply or renew)

   3= **Park SA Request** (this allows prescribing to continue)

The **Special Authority number**, including **expiry date** is automatically pulled into the script

Modify the Medication Chart

Edit Medicine

1. On the **Medication chart** click the 3 dots, then **Edit Medicine** from the drop-down menu

2. Change the medication as required and then click **Add to Chart**

3. The medication details update and the **latest update by** displays on the medication chart

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Withhold and Resume Medicine

1. On the **Medication chart** click the 3 dots, then select **Withhold / Stop Medicine**

2. Complete the details of the medicine withdrawal, then click **Withhold**

3. Confirm the withhold with **Yes**

4. Notification appears and the medication displays in the chart as orange print

5. To **re-start/resume** a medication, click the 3 dots, then select **Resume / Stop Medicine**
   Complete the reason details and click **Resume Medicine**

6. Confirm to resume the medicine.
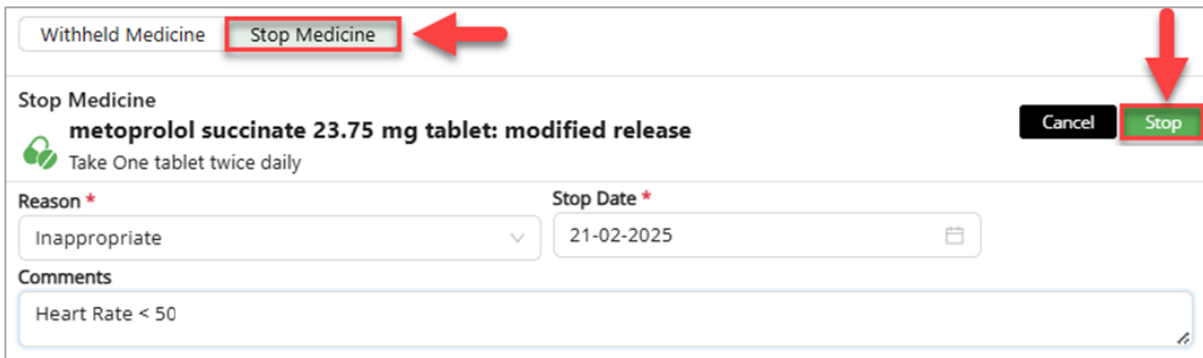
7. Notification displays, and orange withheld information no longer displays in the medication chart.

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Stop Medication

1. On the Medication chart click the 3 dots, then select **Withold / Stop Medicine**
2. Select the **Stop Medicine** tab, complete reason details and click **Stop**
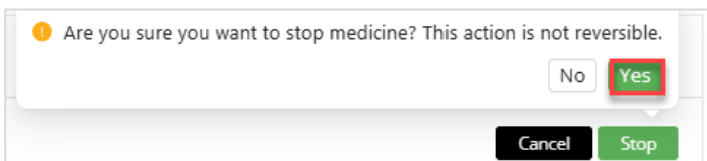

3. Confirm to **stop** the medication
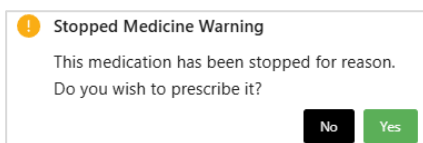

4. Notification displays and stopped medication is scored through in the **Inactive Medications** list

- **NOTE**: The medication is only stopped in ISPRX+, so please inform the patient and pharmacy.
- If the medication is subsequently **re-started**, a warning message requests confirmation.

Chart Titration

1. From the **Medication Chart** select **Chart Rx**, **Chart Titration**
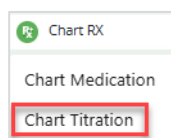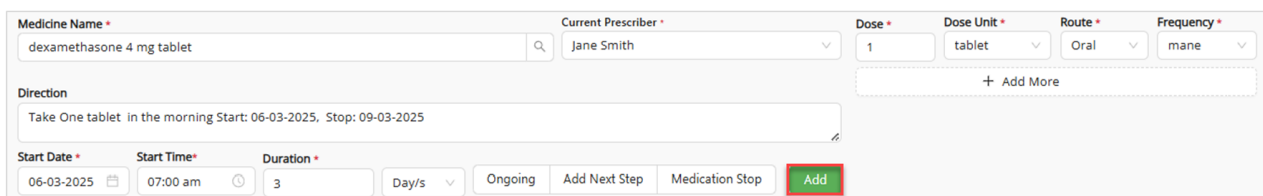
2. Enter the first step of titration and then click **Add**

3. Continue adding titration steps using **Add Next Step**

4. Select **Medication Stop** or **Ongoing** for the last titration step.

   Ongoing = patient will stay on that dose indefinitely
   Medication Stop = medication will be stopped after the duration specified

5. Click **Save** to add to the **Medication Chart**

6. To prescribe a **split dose** for titration use **+ Add More**

To edit or remove a titration line, use the icons highlighted below

Review and confirm **ALL** start/stop dates before saving the titration.
Editing later is possible but each step must be modified individually from the medication chart.

Generate a script from the Medication Chart

1. Use **Medication Chart** tickboxes to select medications for a script
   (eg. Tick **Regular Medicine** to prescribe all regular meds.) then click **Generate Script**

2. Complete the details of the prescription.
   - To display a message in the dispensing system complete **Information for Pharmacy only**.
   - Click **Additional options** arrow to change anything already charted, eg. Frequently Dispensed. The down arrow number indicates that 3 of the 12 additional options have been selected.

3. Select how the prescription should be delivered, then click **Send** to complete Prescription:
   - **Print Prescription:** use if the patient will take a hard copy of the script to the pharmacy.
   - **Email to Pharmacy:** use to email the prescription direct to the pharmacy.
   - **Email to Patient:** use to email the prescription to the patient.

Email to Pharmacy:

1=Search for the pharmacy here.
2=Enter a **patient email** if required.
3=Enter the email subject.
4=Enter a **message** that will show in the **email** body but not in the dispensing system.
5=Tick to If you would like a copy of the **medication chart** to be emailed to the pharmacy.

Email to Patient:

1=Enter the **patient email.**
2=Enter a **message** to patient if required.

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4. To **print** the prescription, **right click** and then click **Print**.

Chart a Medication and Generate a script for a single medication

When charting the medication, you can select **Add to Chart and Generate Rx** which will generate a prescription solely for the medication you are charting.
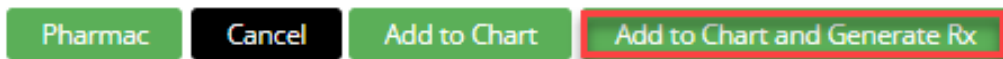
Cancel a Prescription

1. On the Medication chart click the 3 dots and select **Cancel Prescription** from the drop-down menu.
2. In the Cancel Prescription screen, click **Save** to confirm.

A prescription can only be cancelled if it is NZePS and the prescription has not yet been dispensed.

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Print a Medication Chart

1. From the **Medication Chart** click on **Print**.

2. The Medication Chart displays in Print view - click **Print** again to print.

TIPS This is not a legal prescription, but a printed copy of the medication chart to accompany a legal script.

Copy and Paste a Medication Chart

1. From the Medication Chart click on **Copy Chart.**

2. The following pop up is received:

3. You can now paste this into a document, note, email etc.

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View Audit Log

1. On the **Medication Chart** click the 3 dots and select **View Audit Log**

2. View the full audit history for the medication

Special Authority tab

1. From the top left, click **Special Authority** to view all special authorities for this patient


2. From the list displayed, medications can be filtered by **Expiring** and **Expired**

Medicine Name	Presciber Name	Requested By	Expiry Date	Response Date	SA Number	Status	Expiry Status	Actions
melatonin 2 mg tablet: modified release		Rodolfo Aguilar	-	17-06-2025				Renew
Vyvanse - lisdexamfetamine dimesilate 30 mg capsule		Rodolfo Aguilar	-	17-06-2025	CHEM528490214			Renew
lisdexamfetamine dimesilate 30 mg capsule, 30		Rodolfo Aguilar	-	17-06-2025	CHEM528490214			Renew

3. Click **Renew** to apply for Special Authority renewal

Prescription tab (Script record)

Use the Prescription tab to access all historical prescriptions for this patient.
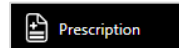
1=NZePS status – Prescribed, Sent or Cancelled.

2=SCID is the unique id for that script. Green envelope = successful delivery to patient or pharmacy.

3= Use the icons to complete the required action.

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