



Minutes

Bay of Plenty District Health Board

Venue: Rata Room, Whakatane Hospital, Whakatane

Date and time: Wednesday 19 November 2008 at 10am

Board: Mary Hackett (Chair), Graeme Horsley, Bill Wasley, David Stewart, Debbie Short, Mark Arundel, Mogens Poppe, Punohu McCausland, Tiaki Hunia, Yvonne Boyes.

Attendees: Phil Cammish (CEO), Gail Bingham (GM Governance and Compliance), Paul Conder, (GM Corporate Services), Helen Mason (GM Planning and Funding), Dale Shewan (Planning Manager), Karina McClelland (PA Governance & Compliance), Janet McLean (GM Maori Health) – arrived at 11am.

Public Attendees: Phillip Jacobs

| Item No. | Item | Action | Who |
|----------|--|--------|-----|
| 1 | <p>Apologies</p> <p>Apologies were received from M Guy and S Willison.</p> <p>Resolved that the apologies from M Guy and S Willison be received.</p> <p>Moved: D Stewart Seconded: G Horsley</p> | | |
| 2 | <p>Minutes</p> <p>Resolved that the closed minutes of the meeting held on 15 October 2008 be confirmed as a true and correct record.</p> <p>Moved: M Arundel Seconded: B Wasley</p> | | |
| 3 | <p>Matters Arising</p> <p>As per report circulated with the agenda.</p> | | |

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| 4 | <p>Resolutions</p> <p>The Board passed the resolutions as included in the minutes.</p> | | |
| 5 | <p>Correspondence</p> <p>5.1 <u>Letter from Hon. David Cunliffe, MOH</u></p> <p>The Board noted the letter.</p> | | |
| 6 | <p>Presentations</p> <p>6.1 <u>Phil Cammish, CEO gave a presentation on Patient Safety</u></p> | | |
| 7 | <p>Standing Reports</p> <p>7.1 <u>Interests Register</u></p> <p>The Board was asked if there were any conflicts in relation to items on the agenda. No conflicts were identified.</p> <p>7.2 <u>Work Plan</u></p> <p>The Board noted the information.</p> <p>7.3 <u>Chairperson's Report</u></p> <p>There was no Chairperson's Report.</p> <p>7.4 <u>Chief Executive's Report</u></p> <p>The Board discussed the report as circulated with the agenda.</p> <p>Resolved that the Board receive the report.</p> <p style="text-align: right;">Moved: Y Boyes Seconded: B Wasley</p> | | |

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| | <p>7.5 <u>Media Coverage</u></p> <p>The Board noted the information.</p> <p>7.6 <u>Health Report</u></p> <p>The Board noted the information.</p> <p>7.7 <u>Terms of Reference</u></p> <p>The Board discussed the report as circulated with the agenda.</p> <p>Resolved that the Board endorse the amended Terms of Reference for AFRM and BOPHAC.</p> <p style="text-align: right;">Moved: D Stewart Seconded: P McCausland</p> <p>7.8 <u>HealthShare Report</u></p> <p>The Board noted the information.</p> <p>7.9 <u>Benchmark Report</u></p> <p>The Board noted the information.</p> | | |
| <p>8</p> | <p>Committee Minutes</p> <p>8.1 <u>Bay of Plenty Hospitals Advisory Committee</u></p> <p>Resolved that the Board receive the minutes of the Committee Meeting held on 30 October 2008.</p> <p style="text-align: right;">Moved: M Arundel Seconded: P McCausland</p> | | |

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| | <p>8.2 <u>Combined Community & Public Health Services Advisory and Disability Services Advisory Committee</u></p> <p>Resolved that the Board receive the minutes of the Committee Meeting held on 30 October 2008.</p> <p>Moved: G Horsley Seconded: Y Boyes</p> <p>8.3 <u>Maori Health Runanga</u></p> <p>Resolved that the Board receive the minutes of the Committee Meeting held on 10 September 2008 & 8 October 2008.</p> <p>Moved: P McCausland Seconded: B Wasley</p> | | |
| 9 | <p>Members Requests</p> <p>There were no member's requests.</p> | | |
| 10 | <p>General Business</p> <p>There was no general business.</p> | | |
| 11 | <p>Resolution to Exclude the Public</p> <p>Resolved: That Pursuant to s 9 of the Official Information Act 1982 and Schedule 3, clause 33 of the New Zealand Health and Disability Act 2000 the public be excluded from the following portions of the meeting because public release of the contents of the reports is likely to affect the privacy of a natural person or unreasonably prejudice the commercial position of the organisation:</p> <p>Confidential Minutes of Board Chairperson's Report Chief Executive's Report Equity Injection HDC Complaints information Confidential Minutes of AFRM</p> | | |

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| | <p>That the following persons be permitted to remain at this meeting, after the public have been excluded, because of their knowledge as to organisational matters or for the purpose of legal records. This knowledge will be of assistance in relation to the matter to be discussed:</p> <p>Phil Cammish Karina McClelland Paul Conder Helen Mason Janet McLean Dale Shewan</p> <p style="text-align: right;">Moved: M Arundel Seconded: D Stewart</p> | | |
| 12 | <p>Next Meeting</p> <p>Next meeting Wednesday 17 December 2008.</p> | | |

There being no further business the meeting closed at 11:20am.

Confirmed as a true and correct record.

Chairperson

Date