



## Position Description

### Pharmacist

<b>Position No:</b>	<b>19910-093</b>
<b>Report To:</b>	Pharmacy Manager Bay Of Plenty District Health Board
<b>Liase with:</b>	Other Pharmacy Staff Patients and caregivers Medical and Nursing Staff Various Wards and Departments Human Resources Pharmaceutical Companies Other Hospitals and Pharmacies

#### Main Purpose

To carry out specified duties as a Pharmacist, with competence and diligence, in order to maintain an effective and efficient Pharmacy Service at Pacific Health.

While predominantly based at Whakatane Hospital, the appointee may be required to work at Tauranga Hospital from time to time.

#### Principal Accountabilities Clinical Pharmacy Service

- Dispense medications from prescriptions and medication charts meeting legal and departmental requirements.
- Monitor patients' prescriptions and medication charts for legality and appropriateness.
- Provide and promote safe and appropriate medicine treatment and advice.
- Promote cost-effective, evidence-based prescribing, in conjunction with the Preferred Medicines List (PML).
- Provide medication counselling to patients to improve understanding, compliance and tolerance.
- Check patients-own medication where appropriate for correctness.

- Carry out interventions when appropriate, noting recommendations in patients' notes, and/or medication charts.
- Dispense and deliver controlled drug and monitored medicine requisitions to wards and departments, meeting legal and departmental requirements.
- Consider all aspects of stability, reconstitution, and delivery when checking cytotoxic charts for ordering and dispensing.
- Consider all relevant aspects of nutritional requirements and precautions when checking and dispensing TPN requests, in keeping with organisational guidelines and current evidence-based practice.
- Participate in Drug Utilisation Reviews (DUR's), when required.
- Ensure service provided is efficient, safe, and professional.
- Provide intervention and workload statistics when required.
- Demonstrate awareness of Maori Health status, and cultural safety issues, and demonstrate implementation of this awareness, where appropriate.

### **Professionalism**

- The jobholder will at all times act in a way that is consistent with the professional and ethical standards of pharmacy practice as set by the Pharmacy Council of New Zealand.

### **Education and Communication:**

- Accept, research, and answer medicine information enquiries, as and when required, following national and departmental guidelines.
- Participate in continuing education by attending relevant inservices, conferences, and/or lectures.
- Actively participate in clinical pharmacist meetings, and regular staff meetings.
- Provide education sessions to medical and nursing staff, and any other groups, as required.
- Promote cultural sensitivity and commitment to the principles of the Treaty of Waitangi.
- Maintain and increase knowledge by reading relevant current literature and journals.
- Participate in a knowledge-sharing environment.
- Provide information in accordance with the Privacy Act.
- Communicate with other Pharmacy Team members effectively and diplomatically to ensure excellent service delivery.

**Compounding Service:**

- Display knowledge and skills in aseptic compounding.
- Produce aseptically compounded products of a high standard, meeting Code of Good Manufacturing Practice (GMP) and departmental requirements.
- Display knowledge and skills in extemporaneous compounding, also produced to a high standard meeting Code of GMP and departmental requirements.

**On-Call Service:**

- Participate in a rostered on-call service.
- Be contactable at all times after-hours by phone and/or pager while on-call to ensure prompt service, if required.
- Show responsible, safe, and cost-efficient problem-solving skills when dealing with after-hours requests or enquiries.

**Other Responsibilities:**

- Supervise Pharmacy Technicians, Pharmacy Interns, and any other support staff, when appropriate.
- Check all dispensing of Pharmacy Technicians, Pharmacy Interns and other Pharmacists, following legal and departmental requirements.
- Maintain Pharmacy security at all times, and show familiarity with emergency procedures.
- Wear your Identification (ID) badge at all times.
- Share extra workloads created by unforeseen circumstances if required.

## **The Person**

### **Essential**

- New Zealand Registered Pharmacist, with current annual practising certificate.

### **Desirable**

- Hospital Pharmacy experience
- Post-graduate qualifications

### **Relevant Experience**

- Significant pharmacy experience
- Competent clinical pharmacy skills
- Aseptic and extemporaneous compounding skills

### **Personal Attributes**

- Excellent communication skills
- Willingness to develop and learn new skills
- Willingness to share own knowledge
- Commitment to quality and accuracy
- Commitment to customer service
- Ability to respond well under pressure
- Biculturally proactive
- Excellent time management and organisational skills
- Commitment to team work
- Commitment to Health and Safety standards, and Risk Management