

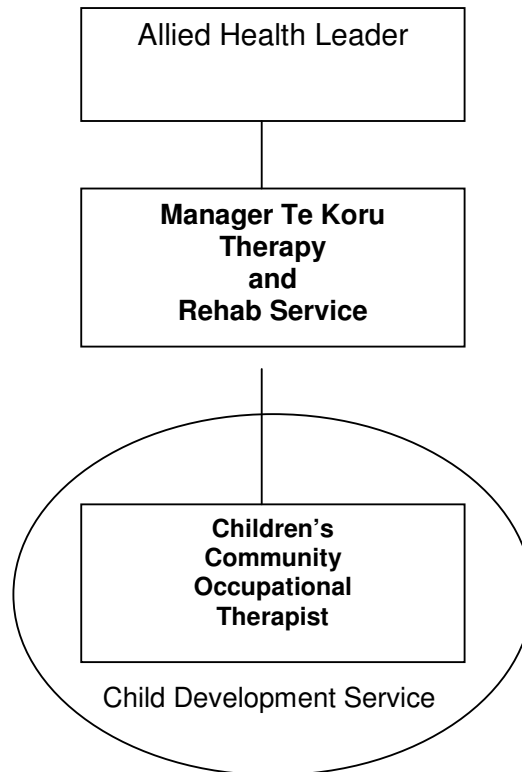


BAY OF PLENTY
DISTRICT HEALTH BOARD
HAUORA A TOI

POSITION DESCRIPTION

Job Title:	Children's Community Occupational Therapist
Work Unit:	Child Development Service, Te Koru, Whakatane
Responsible To:	Manager Te Koru Therapy & Rehab Services
Position Purpose:	Providing a specialist occupational therapy service to children and young people 16 years old and under.
Date:	July 2009

Organisation Context:



Bay of Plenty District Health Board
Community Health and Disability Services

Board Vision: Healthy, thriving communities

The Role of the Board: The role of the DHB is to improve, promote and protect the health of its population and to promote the independence of people with disabilities.

Our Key Objectives:

- Improved health and independence for children and families
- Healthy, independent and dignified ageing
- Improved Maori health and independence to reduce disparities
- Improved access and inclusiveness
- Effective, responsive health programmes

Key Functional Relationships:

External	Internal
Clients, families, whanau	Rehabilitation Therapy, Community Therapy and Physiotherapy Teams
Schools, Kohanga Reo, Kindergartens and Day Care centres	Community Child and Youth Services
General Practitioners	Paediatricians
Specialist Education Services	Social workers
External agencies such as CCS	Maori Health
Maori providers through Manager, Maori Health	Voyagers
Other Child Development Services	Support Net
Plunket	

Key Achievement Areas:

The position of Children’s Community Occupational Therapist encompasses the following major functions:

- Provision of specialist input in the area of children’s community occupational therapy within a team approach
- Provision of high quality service in the home or setting of choice for the family wherever possible
- Promote client-centred approach to interventions and best practice in development of service, ensuring clients receive the best possible service from the team
- Promote optimal development of the client by working collaboratively with others involved

Jobholder is accountable for	Jobholder is successful when
PROVISION OF CLINICAL EXPERTISE	<ul style="list-style-type: none"> • Requests for service are managed in an equitable and consistent manner • Assessments are appropriate, thorough and analysed to guide intervention

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	<ul style="list-style-type: none"> • Standardised assessment tools are utilised whenever appropriate • A high level of clinical reasoning is applied and demonstrated • Models of practice are chosen to meet child's needs • Manual handling and specific therapy techniques are effectively taught to achieve desired goals • Knowledge of 'normal' development is utilised to guide intervention • Equipment and Housing Modifications are assessed for, prescribed then accepted by the funder Enable.
<p>TRAINING AND DEVELOPMENT</p>	<ul style="list-style-type: none"> • Development plan is maintained and study time utilised • Actively participates in own supervision, peer support and service development • Participates in the orientation of new staff and students in clinical area
<p>PROFESSIONAL STANDARDS AND PRACTICE</p>	<ul style="list-style-type: none"> • Ongoing competency evidenced through portfolio and upkeep of annual practising certificate • Meets the requirements of the Health Practitioners Competence Assurance Act 2003, ie. <ol style="list-style-type: none"> 1. <i>You are required to maintain your current competency based practicing certificate</i> 2. <i>You must notify Manager of any changes to scope or conditions on practice (determined by Regulatory Authority)</i> 3. <i>You must complete the requirements of any competency programme</i> 4. <i>You must notify employer of concerns relating to the risk of harm to the public of another health practitioner practicing below the required standard of competence.</i> 5. <i>Know the provisions of the HPCAA as the governing legislation</i> • Practices within agreed professional standards / legislation • Seeks appropriate assistance for issues outside own expertise • Supports and promotes evidence based practice • Maintains ethical practice • Acts as a positive role model • Provides advice to manager in relation to

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	clinical area of expertise
CONTINUOUS QUALITY IMPROVEMENT AND SERVICE DEVELOPMENT	<ul style="list-style-type: none"> • Actively involved in initiating and implementing continuous quality improvement in collaboration with team and manager • Continuous improvement activities are co-ordinated with a view to service priorities as agreed with the manager and team • Promotes and assists in audit and research activities • Participates in in-service development • Actively involved in developing systems and processes to ensure accreditation and certification standards are met
PARTNERSHIP	<p>Effective cultural safety:</p> <ul style="list-style-type: none"> • Demonstrates knowledge and understanding of the Treaty of Waitangi • Actions recognise and respect the unique cultural identity of Tangata Whenua • Utilises resources available from Maori Health for client care
HEALTH AND SAFETY	<p>Effective health and safety:</p> <ul style="list-style-type: none"> • Work carried out in a healthy and safe manner and others encouraged and assisted to work in the same way • Demonstrates knowledge of safety and emergency procedures • Identifies and documents potential / actual hazards, incidents and accidents • Monitors safety of equipment before use • Attends training as per schedule in accordance with legal and developmental requirements

NOTE

The above performance standards are provided as a guide only. The precise performance measures for this position will need further discussion between the jobholder and the manager.

Person Specification:

Knowledge / Experience

- Have New Zealand registration within professional group and hold a current practising certificate (where applicable) and driving licence
- Substantial, relevant post graduate experience
- Experience in providing supervision

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- Experience in providing a leadership role
- Knowledge of New Zealand health system and funding
- Demonstrated commitment to ongoing professional development for self and others
- Understanding and commitment to the Treaty of Waitangi and knowledge of the implications for practice
- Ability to effectively communicate with staff at all levels within the organisation
- Proven ability to work effectively within a team environment
- Demonstrated commitment to profession and high quality health care

Our Key Values:

- Cultural values
- Trustworthiness
- Accountability and commitment
- Flexibility
- Integrity
- Good employer

All staff are measured against the following generic competencies:

- Commitment / personal accountability
- Creating value for customers
- Effective communication
- Teamwork

Key Job Competencies:

The following competencies are considered vital to the position effectiveness and will form part of the annual performance review

- Use of initiative
- Flexibility
- Decision-making ability
- Leadership
- Interpersonal skills