



## MENTAL HEALTH AND ADDICTION SERVICES

### Psychiatric Registrar

#### Position Description

<b>Position No:</b>	11808-008
<b>Position:</b>	Psychiatric Registrar Mental Health & Addiction Services, Bay of Plenty District Health Board
<b>Responsible To:</b>	Clinical Director, Mental Health & Addiction Services
<b>Location:</b>	Mental Health & Addiction Services, Runs located in Tauranga and Whakatane
<b>Liaise With:</b>	Local Training Co-ordinator Regional Director of Training Mental Health Services Management Multi-disciplinary Team Consultant Psychiatrist Clinical Co-ordinators/Team Leaders Consumers/Family/Whanau Service Development Co-ordinator Te Puna Hauora, Mental Health Team Community Mental Health Service NGO's/Community Agencies/GP's.
<b>Date:</b>	March 2008

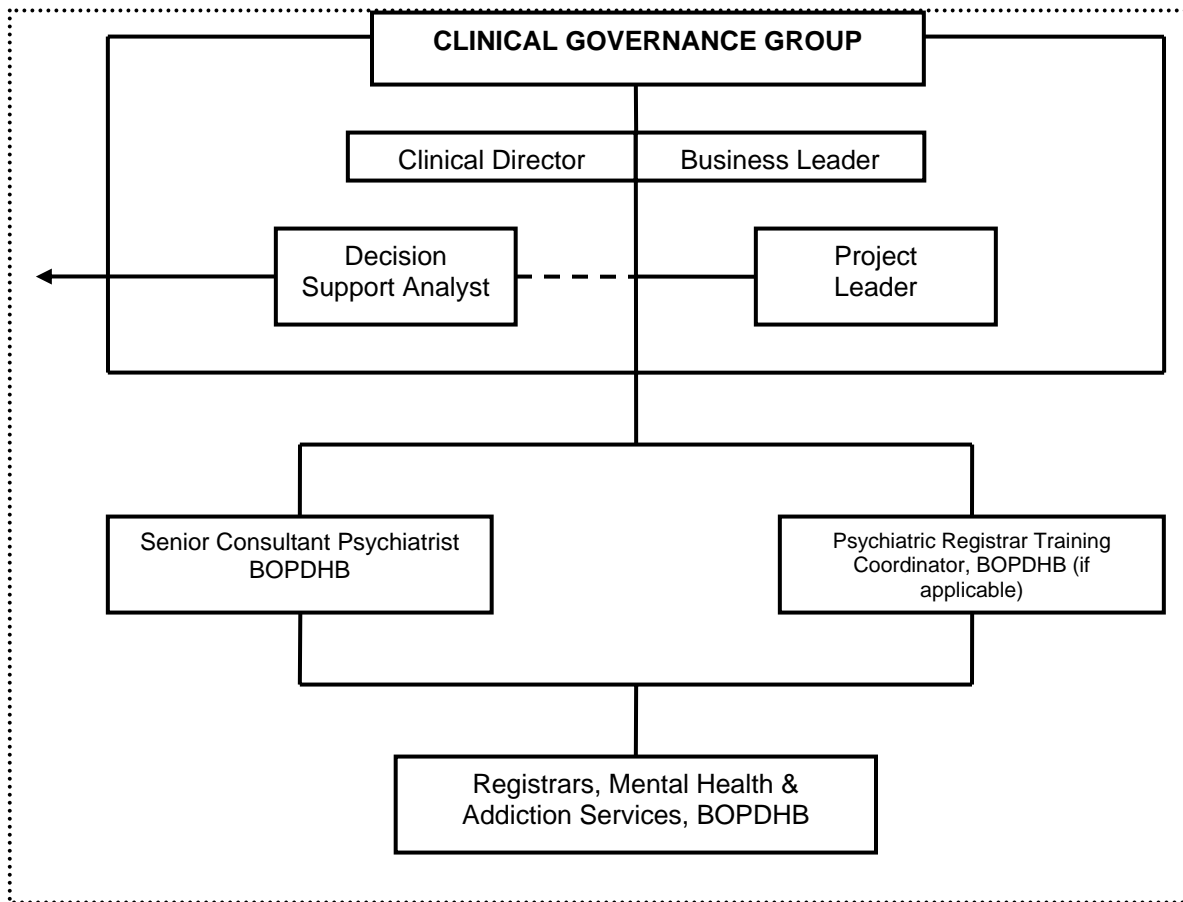
#### ORGANISATIONAL ENVIRONMENT

The Bay of Plenty District Health Board has made a commitment to “healthy, thriving communities” and as such seeks the provision of effective, accessible and safe health and disability support services for the people of the district.

The population of the BOP area is approximately 200,000.

There are currently 7 Registrar positions based in Tauranga and one in Whakatane. All positions are able to be training roles though the service may not offer all roles as training positions in order to meet service requirements of the RANZCP training program.

### Reporting Relationships



### Primary Focus

The Psychiatric Registrar is employed to –

- Provide high quality professional, Mental Health services to the Bay of Plenty community.
- To participate as a member of the Mental Health & Addiction Multidisciplinary teams during the course of the six monthly rotations in accordance with BOP DHB's -

- ⇒ Policies and procedures
  - ⇒ Mental Health & Addiction Service Registrar run descriptions
- The role is responsible for providing triage, assessment and management of clients in crisis using a biological, psychological, social and cultural model of care with a recovery focus.

## **KEY TASKS AND RESPONSIBILITIES:**

### **Clinical Duties**

- » Under the direction of the Consultant Psychiatrist, to be responsible for the clinical assessment and treatment of clients. This will include physical examinations, investigations and ongoing patient reviews, management, treatment planning and participation in multi-disciplinary work.
- » Attend and constructively participate in multidisciplinary team meetings.
- » Liaises with other BOP DHB staff members, Whanau/family and third parties, GP's, courts, forensic services, NGO providers and Te Puna Hauora.
- » Ensures documentation standards are maintained as per Mental Health & Addiction Services' policies and protocols.
- » Develops excellent working knowledge of the Mental Health Act and uses this when required under the supervision of a Consultant Psychiatrists. Attends Judicial Reviews, Review Tribunal hearings where appropriate, and completes relevant paperwork.
- » Participates in after-hours on duty roster as described in Hours of Work.
- » Participates in six month rotations in the Service.

### **Communication and Teamwork**

- » Communicates effectively and collaboratively with patients, their family/Whanau and significant others in relation to illness and planned.
- » Works effectively as a member of a multidisciplinary team demonstrating individual responsibility and accountability.

### **Cultural Safety**

- » Care is client focused and planned with consideration of ethnic, cultural, religious and other individual needs.
- » Demonstrates an understanding of the Treaty of Waitangi, its application within Mental Health to the improvement in Maori Health, and the importance of Tangata Whenua.
- » Attends relevant Treaty of Waitangi/Bicultural training opportunities as arranged through BOPDHB.

### **Ethical and Legal Practice**

- » Holds a current Annual Practicing Certificate.
- » Is aware of legislation that impacts on mental health care delivery and practices within legal boundaries. This is to include the Mental Health (Compulsory Assessment and Treatment) Act 1992, the Privacy Act 1993, Health Information Privacy Code 1994, Health and Disability Act and the Health Practitioners Competency Assurance Bill 2004.
- » Demonstrates knowledge of legal and ethical requirements pertaining to informed consent and other procedures that may impact upon the rights of clients.

### **Management of the Environment**

- » Demonstrates an awareness and understanding of BOP DHB and Mental Health & Addiction Service's standards, policies, procedures and universal precautions related to health and safety in the workplace.

### **Professional Development**

- » Accepts responsibility for personal and professional development.
- » Participates in review of performance as per RANZCP training requirements.
- » Attends Registrar Training Program one day per week in Hamilton when this program is being run. Attends regular work when training not scheduled
- » Participates in RANZCP Registrar Training and in-service training in local service.
- » Contributes to in-service education of BOP DHB Mental Health & Addiction Services.

### **Roster - Hours of Work**

#### **Ordinary hours:**

Normal working hours are 0800-1630, Monday to Friday.

The registrar will take part in the day-time on duty roster.

In conjunction with other Mental Health Service registrars, will contribute to the roster to cover each others (MH&AS Registrars) annual, special and sick leave as required.

**After hours duties:**

In addition to normal working hours all registrars are required to participate in the after hours and weekend duty roster.

Evening duty hours are from 1600 – 2400.

The on-duty after-hours registrar undertakes the clinical assessment & management of clients new to the Mental Health & Addiction Service and responds to requests for assessment and treatment of existing clients of the service.

**Weekend duty:**

Weekend duty hours are from 0800 – 2400.

This position description is not exhaustive and the incumbent will perform such other duties as reasonably required by the Manager/Clinical Director in accordance with the conditions of the position.

## **PERSON SPECIFICATION**

### **Essential Criteria**

- » Registered Medical Practitioner (recognised by the New Zealand Medical Council).
- » At least two years experience as a qualified medical practitioner, across a range of health services.
- » Hold a current Annual Practising Certificate or be eligible for registration under the criteria determined by the Medical Council of New Zealand.
- » Must have Medical Indemnity Insurance.
- » Computer skills.
- » Where necessary holds the appropriate Work Permit and ensures employer has copy of same.
- » Clean Driver's Licence

### **Desirable Criteria**

- » Previous work within the New Zealand health system.
- » Experience working within Mental Health Multidisciplinary teams.

### **Personal**

- » Demonstrates a commitment to quality.
- » Excellent communication skills and interpersonal skills.
- » Demonstrates flexibility, good humour and initiative.
- » Good time management skills and the proven ability to prioritise workloads.
- » Proven commitment to clinical education.

**Knowledge of:**

- » Relevant legislation including Mental Health (Compulsory Assessment and Treatment) Act 1992.
- » Treaty of Waitangi and its application to the health setting.
- » Health Information Privacy Code.
- » Health and Disability Act.
- » Health Practitioners Competency Assurance Bill.